

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time: 04/05/12 @ 9:30 a.m.**

**Location: Human Services Center Brookfield Room**

**Committee Members:**

<u>EA</u>	Farrell, Dennis	<u>EA</u>	Ruf, John
<u>X</u>	Goetz, Jennifer	<u>X</u>	Spitz, Carolyn
<u>X</u>	Graham, Bill	<u>EA</u>	Turkoske, Julie
<u>X</u>	Hansen, Patricia	<u>A</u>	Weidmann, Larry
<u>X</u>	Lee, Glenn	<u>X</u>	Wolff, Sandy
<u>X</u>	Lee, Lorraine	<u>X</u>	Zaborowski, William
<u>X</u>	Pagels, Nancy		

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

<u>X</u>	Bellovary, Cathy	<u>X</u>	Glowacki, Christa, Study Coordinator
<u>X</u>	Smith, Sue		Active Aging Research Center
<u>X</u>	Smith, Mary	<u>X</u>	Peterson, Kate – ADRC Intern

**Call to Order:**

The meeting was called to order at 9:35 a.m.

**Public Comments:**

C. Bellovary introduced ADRC Intern Kate Peterson. Kate is a student at Carroll University/Public Heath and will be with the ADRC until mid-May. Kate is very interested in Nutrition.

**Approval of minutes of 3/1/12 meeting:**

Chairperson B. Graham called for approval of the meeting minutes of March 1, 2012, however requested a correction to the Advisory Board Chair Report. A co-facilitator for the Living Well with Chronic Conditions has not been obtained; therefore he will not be leading the Living Well Session at Menomonee Falls that was scheduled to begin April 16. Correction is so noted. B. Zaborowski moved to approve the minutes, C. Spitz seconded the motion. All in attendance approved. Motion is carried.

**Educational Segment:** Christa Glowacki, Active Aging Technology Project Update  
Active Aging Research Center Study Coordinator, Christa Glowacki began her presentation by providing the Board with a FAQ handout. This flyer is more detailed than the brochure previously provided and is specific to Waukesha County. The Asset Based Community Development (ABCD) in New Berlin is progressing. This phase of the project identifies and inventories strengths and assets that will support older adults and their family. This process is coming to a close; all

information that has been gathered will be turned in next Friday, April 13 and all data will be categorized. The next step is mobilization; how to connect the assets to the community.

C. Glowacki also shared some of the technology projects that are being developed, which include a Social Media Project, Service Dependability, a Safe Driving Project, Falls Prevention and Medication Management.

This presentation prompted good discussion. C. Glowacki will continue to provide updates to the Board as they become available. C. Bellovary stated how very lucky it is that Wisconsin, especially Waukesha County, has been chosen for this exciting project.

#### **Discuss ADRC Advisory Board by-laws:**

B. Graham called for approval of the updated ADRC Advisory Board by-laws. S. Wolff moved to approve the by-laws; P. Hansen seconded the motion; all in attendance approved. Action passed.

#### **Appoint ADRC Advisory Board Parliamentarian:**

Although not in attendance, B. Graham indicated that J. Ruf volunteered to be the Board's Parliamentarian. B. Graham called for a motion to approve the appointment of John Ruf, ADRC Advisory Board Parliamentarian. B. Zaborowski moved to approve; L. Lee seconded the motion; all in attendance approved. Motion carried.

#### **Unmet Needs**

C. Bellovary shared with the Board that although the ADRC has always kept track of unmet needs, the SAMS database now includes topics for those unmet needs. She provided Board members with reports obtained from the SAMS database. These reports not only identify unmet needs, but also the outcome. Reports will be provided on a quarterly basis.

#### **July 5, 2012 Advisory Board Meeting**

Since the July 5, 2012 Advisory Board Meeting will be the day after the 4<sup>th</sup> of July Holiday, the question whether to hold the meeting or cancel was presented. The Board members requested this be deferred to May. If there are no pressing items for the July agenda, the meeting will be canceled.

#### **Advisory Board Chair Report**

- B. Graham commented on the April Caregiver Newsletter topic, *Medication and Alcohol Abuse*. He shared that he recently attended a conference in Yuma, Arizona on that same subject. The program presentation, Seniors in Sobriety, is similar to Alcoholics Anonymous (AA) however is specific to seniors 60+. There are efforts to start a group in Waukesha County. The program is run by volunteers and is self-supporting. Discussion on this very interesting topic followed. The Board would like to learn more about this issue and suggested B. Graham present as the Educational Segment at an upcoming meeting.

**ADRC Manager's Report:**

- C. Bellovary shared that the cap on enrollment of Family Care and other long-term care programs was removed on April 3. Things are moving smoothly and we have started enrolling again. We will begin working on the wait list.
- Excavation for the new building site continues to move along quickly, due in large part to the good weather. Various committees, comprised of HHS staff, have been formed to prepare for a well-organized move.
- The semi-final draft of the Strategic Plan has been submitted. C. Bellovary thanked the Board for their input. Once finalized, a copy will be provided to the Board.
- Volunteer valuation has been increased to \$17.85 per hour for all county departments.

**State Aging Advisory Committee Report:**

S. Wolff provided questions to Advisory Board members in advance, asking for input on the following:

1. What do older individuals who use the ADRC, think of the quality of service they receive?  
Surveys are sent to participants on a regular basis. The ADRC of Waukesha County receives very positive feedback. The only negative response is when a client does not get the services he/she feel they are entitled to.
2. What reasons do individuals give for not using ADRC services?  
Some of the reasons provided include:
  - They've never heard of the ADRC.
  - The name is too long and difficult.
  - It's just for poor people.
  - It's an entitlement program.
3. If an organization wants to include or involve older individuals in evaluating our services, what specific suggestions would you make?  
Volunteers, or seniors talking to seniors, should be those chosen for evaluating services. The group should be non-partisan, non-political and not paid professionals. Evaluations should be done by seniors/for seniors.

S. Wolff thanked the group for their input. She will share this information at the next State Aging Advisory Committee meeting.

**Greater Wisconsin Agency on Aging Resources (GWAAR) Report:**

- On February 24, 2012, GWAAR's Board opted to terminate the legal services contract with the coalition of Wisconsin Aging Groups (CWAG). GWAAR is now responsible for the Elderly Benefit Specialist Program.
- The ADRC has received a response from GWAAR regarding the Aging Unit Plan Assessment. Staff will review their letter, make any necessary changes to the Assessment and will present to the Board at the May meeting for approval.

**Coalition of Wisconsin Aging Groups (CWAG):**

No Report

**Health and Human Services Board and Committee Report:**

- The Public Hearing was held on Thursday March 29. There were many very courageous people willing to share their stories and talk about their challenges. Barbara Woyak will compile her notes and present a report to the Board when completed.

**Other Business/Updates:**

- L. Lee shared an encounter she recently had with a transportation issue. She shared her difficulty in attempting to obtain transportation to a weekend event in Milwaukee. C. Bellovary advised L. Lee that if she has transportation needs in the future, to contact the ADRC. Transportation Specialist Char Norberg may be able to assist.
- L. Lee also shared with the Board that ACAP is again having a Symphonic Orchestra Benefit Concert at Carroll University on April 21, 2012 at 7:30 p.m. Tickets are available in advance at ACAP or at the door the evening of the event. The cost is \$10.00.

**Adjournment:**

C. Spitz moved to adjourn the meeting; S. Wolff seconded the motion; all in attendance approved. Motion is carried.

**Next Meeting Date and Time: May 3, 2012 @ 9:30 a.m.**

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

*Recorded and Submitted by Sue Smith*